

Meeting Location	Colorado Center Community room
Meeting Subject	Board of directors meeting 2016-2017 transition
Meeting Date	Thursday, January 5 th 2017, 7:00 pm
Present	Amir Daghigh, Hamidreza Dehghan, Mehrzard Rafei, Sara Moomsaz, Parisa KHosravi, Susan Mollasalehi, Loosineh Davoodian, Bijan Armandpour, Saman zand Karimi, Nzanin Kargosha, Mehdi Rezan, ilin Ghaemi
Guest Member	Ashraf hemmati, Mohammad Gharavi, Shahram shokofandeh
Date Issued	Wednesday, January 10 th 2017
Prepared by	Sara Moomsaz

Agenda:

1. 2017 Board rules and regulation
2. Briefly review 2016 activities.
3. Set a milestone for 2017 important point(s) for progress and improvement
4. Nowruz arrangement.
5. Open discussion regarding our committees and determine the ones that need improvement.

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- Addendum to 2016 SIAP Board Rule #8
 - Decided to be placed on website
 - To be emailed to all members
 - To be followed as is unless new board decides to change the item, otherwise it will be applied to following years.
1.
 - a. 2016 Board Members (BM) suggested to continue with AIA Provider membership
 - b. Treasurer: Mehrzad Rafei
 - c. Secretary: Susan
 2.
 - a. 2016 SIAP main activities:
 - b. Events had been divided in 2 main section: Architectural and Architectural related.
 - c. Website upgrade with budget of \$2300 Aprox.
 - d. Website to be launched by end of January
 - e. Board will announce the launch day of website and is encouraging members to report any technical difficulties they face.
 - f. 2017 BMs are encouraged to shop for website maintenance and upgrade for future if needed.
 - g. 2016 BM success in attracting new members
 - h. Adding new rule article #8
 3.
 - a. Education by members or non-members
 - b. Workshops by members and/or nonmembers
 - c. Use experienced professionals to bring more education
 - d. Increase Power or social Media and networking (FB, Linked In, Instagram, Pinterest etc.

- e. Empower committees
 - f. To active Architectural tours and filed trips
 - g. To encourage more participation of members for activities
 - h. Assigned BM for social committee : Sara Moomsaz (Members: Nazanin Kargosha)
 - i. 2017 Board Members (BM) decided to continue with AIA Provider membership.
4. To Review Location
- a. To call out for volunteer help
 - b. Assigned BM for Norouz committee : Parisa (Members: Ashraf)
5. Call out to members to attend events early enough so members have time to plan accordingly
- a. Send an FB link and share
 - b. Events to be placed on Website calendar
 - c. First Thursday of the month @7:00pm Board meeting will happen.
 - d. To have public relation activities for (branding, getting more sponsors for events...)